



DIVISION MEMORANDUM
No. 662, s. 2015

OCT 01 2015

**ORIENTATION-WORKSHOP ON THE IMPLEMENTATION OF DEPED
RATIONALIZATION PROGRAM (DIVISION LEVEL)**

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs/Caretakers
Elementary and Secondary School Heads

1. In line with the Division's full implementation of its Rationalization Program, all non-teaching personnel assigned in the Division are directed to attend the scheduled "Orientation-Workshop on the Implementation of DepEd Rationalization Program (Division Level)" on October 12, 2015, Monday (9:00 A.M. – 5:00 P.M.).
2. Expenses incurred in the conduct of the activity, such as, meals and snacks of participants shall be charged against the Division Training Funds, subject to its availability and the usual accounting and auditing rules and regulations.
3. Due to the importance of the aforementioned activity, all travel of personnel previously approved are hereby cancelled.
4. Immediate dissemination of and compliance with this Memorandum is directed.


ARDEN D. MONISIT, ED.D.
Schools Division Superintendent

ADM/rng15